



Welcome to Schulich PhD Program 2023

As a member of the York University community,
I recognize that many Indigenous Nations have longstanding relationships with the territories upon which York University campuses are located that precede the establishment of York University. York University acknowledges its presence on the traditional territory of many Indigenous Nations.

The area known as Tkaronto has been care taken by the Anishinabek Nation, the Haudenosaunee Confederacy, and the Huron-Wendat. It is now home to many First Nation, Inuit and Métis communities. We acknowledge the current treaty holders, the Mississaugas of the Credit First Nation.

This territory is subject of the Dish with One Spoon Wampum Belt Covenant, an agreement to peaceably share and care for the Great Lakes region.



WHAT ARE WE COVERING TODAY?

Program Overview and Timeline

Research

Academic Policies, Enrolment, and Registration

Funding and Awards

Support from University (Resources)

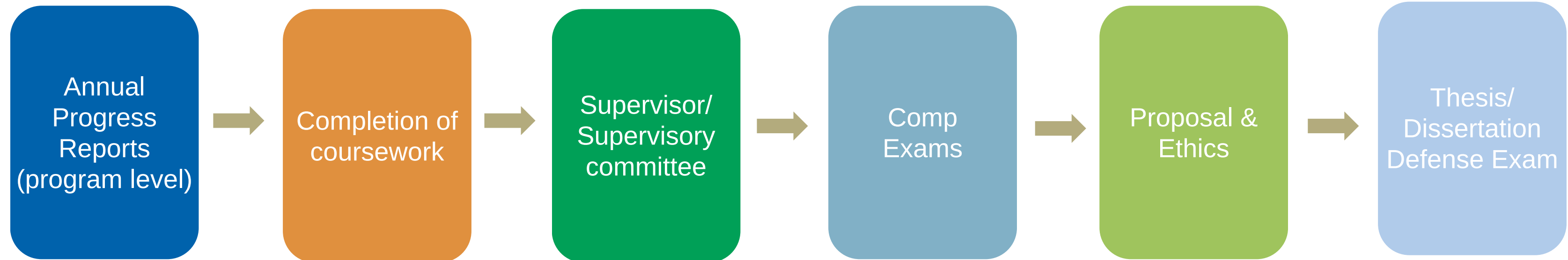
New Website Information

PROGRAM OVERVIEW & TIMELINE



Academic Milestones

Milestone's mark and encourage progress through your program's degree requirement.



Year 1

At a Glance:

- Course work as prescribed by area in Fall & Winter
- **By August 15:** No incompletes in fall/winter to be eligible for year 2 funding
- Progress report due to Stephanie mid-May
- RA expectation: 240 hours over 3 terms
- Faculty of Graduate Studies Academic Integrity Module must have already been completed.
- Any transfer credits have to be approved by Program and FGS within the Fall term of year 1. Please consult your area faculty representative about specific credits to transfer

At a Glance:

- Course work as prescribed by area in Fall & Winter
- All coursework complete by end of year 2
- **By August 15:** No incompletes in fall/winter to be eligible for year 3 funding
- Supervisor approved by end of fifth term by FGS to proceed to PhD 3
- Progress report due to Stephanie mid-May
- RA expectation : 360 hours over 3 terms

Year 3

At a Glance:

- Comprehensive exams complete by Fall
- Students may teach a course (Course Directorship) once all aspects of comprehensive exams are fully completed.
- **By August 15:** Comprehensive exams must be passed by this date to be eligible for year 4 funding
- Dissertation proposal completed
- Supervisory committee selected and approved by Program Director & Dean of GS end of term 8 to proceed to PhD 4
- Progress report due to Stephanie mid-May
- RA expectation : 360 hours over 3 terms

Supervisor & Committee

- Supervisor should be from Schulich
- Committee Membership: Usually 2 committee members from SB in addition to supervisor
- One of these members may be from outside SB
- Supervisor/Committee Approval two levels: Program Director, Schulich & Dean, Graduate Studies

Important Note on Proposals

- Schulich Dissertation Proposal Defense Prize – \$2000 bonus if proposal is defended by the start of Term 9, on or before May 15.
- **Students must complete their dissertation proposal by the end of Term 9.** Failure to do so will result in a block on registration at the start of Term 10. These students must meet with their advisor and the Ph.D. director to make a plan to complete the proposal by the end of Term 10 to remove the block.
- Students who fail to complete their proposal by the end of Term 10 will be required to withdraw from the program.

At a Glance:

- Teaching (@ 3.0 credits a year)
- Working on the Dissertation

Year 5-6

At a Glance:

- Guaranteed funding ends after Year 5
- Dissertation written & submitted
- Oral Dissertation Defense
- Teaching assignments as appropriate
- Convocation
- All requirements of PhD must be fulfilled within 18 terms (6 years)

RESEARCH



Research Ethics

- York University is committed to the highest standards of integrity in research
- All University-based research involving human participants, including thesis and dissertation research, is subject to the ethics review process
- **Research ethics approval must be granted BEFORE commencing research**
- Process starts at the program level, normally when you submit your thesis or dissertation proposal
- Information sessions on research ethics will be held in Fall and Winter term
- Ethics with dissertation

ACADEMIC POLICIES, ENROLMENT and REGISTRATION

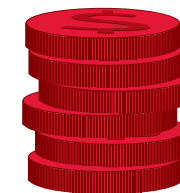


The Faculty of Graduate Studies

The **Faculty of Graduate Studies** is a body of Senate, with an embedded centre of excellence that supports and coordinates graduate student support services across all Faculties.

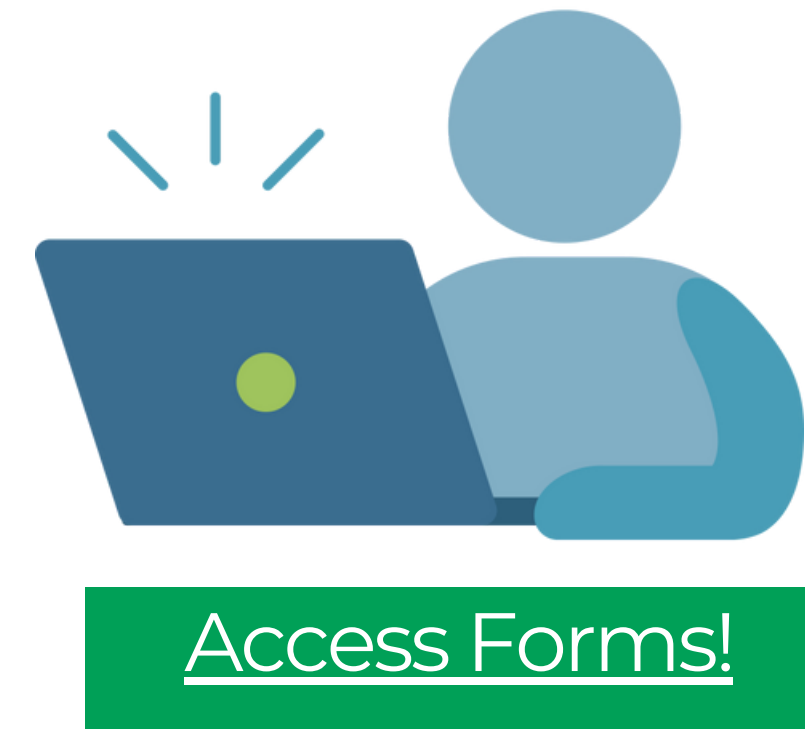
Faculty of Graduate Studies...

1. Facilitate the graduate student experience
2. Govern institutional **policies and procedures**
3. Provide advocacy and support



ENROLMENT & REGISTRATION

- Maintain continuous registration for duration of program
- Pay attention to registration deadlines
- Full time status – first 24 months
- Part time status – will need to be approved after 24 months



ACADEMIC STANDING

Combinations of 'C' Grades which require Withdrawal unless continued Registration is recommended and approved

- two C grades for 6.00 credit courses; or
- one C grade for a 6.00 credit course and one C grade for a 3.00 credit course; or
- a total of three C grades for 3.00 credit (or equivalent) courses.

Combination of 'F' and 'C' Grades Which Require Withdrawal

- one F grade for a 6.00 credit course or two F grades for 3.00 credit (or equivalent) courses; or
- one F grade for a 3.00 credit (or equivalent) course and one C grade for a 6.00 credit or 3.00 credit (or equivalent) course.

SPECIAL COURSE ENROLMENTS

- MBA Courses (6000 level)
- Taking courses outside of Schulich (at York) ***NOTE:**
Only required courses that cannot be fulfilled at York
- Taking courses outside York in Ontario (OVGS)
- Taking courses outside of York out of province (LOP)
- Independent Study (xxxx 7900 series courses)



[Access Forms!](#)



- Academic Petitions
 - Academic Petitions to request exemption from an academic regulation or deadline
- Academic Appeals
 - Petition decisions may be appealed by either party to the petition
- Academic Honesty
- Research Ethics

Academic Petitions & Appeals

Academic Petitions

- Academic Petitions request exemption from an academic regulation or deadline
- Common examples:
 - Leave of absence
 - Reinstatement to Complete
 - Course Extension (for Incomplete Coursework)
 - ONLINE SYSTEM FOR PETITIONS

Academic Appeals

- An appeal to a petition decision can be pursued
- Assessed by a standing committee of FGS Council

Academic Honesty

- All students at York are expected to conform to standards of **academic integrity**
- The **Senate Policy on Academic Honesty** outlines offences and penalties
- Resources are available to help students avoid academic dishonesty
- e.g. Academic Integrity Module, resources for support -
yorku.ca/gradstudies/students/current-students/regulations/academic-honesty/
- FGS supports the process of investigating any alleged violations
- Recognized principles of data integrity

FUNDING & AWARDS



Funding Package Framework

- Fellowship funding is disbursed to student accounts in 3 equal installments at the start of each term
- **Funding Conditions:**
 - Maintain continuous full-time registration (fall/winter/summer)
 - Satisfactory Progress – must be in good academic standing
 - Fulfil expected program requirements
- **How do I get paid?** Payroll for employment, Student Account for fellowships and awards
- If you paid for two terms of your program, you can get a refund for the second term and pay for Winter term later when it is due. Ask us for further details.
- Direct deposit for receipt of scholarships and awards = [SIGN UP!](#)

Your Student Account Online

Passport YORK LOGOUT
Logged in as ocarew

MY ONLINE SERVICES ▶

My Student Account

STUDENT'S ADDRESS VIEW MONTHLY STATEMENTS VIEW ALL TRANSACTIONS SELECT STUDENT HELP

Student's Address

This is the current address on your student record at York:

View Monthly Statements

View All Transactions

NOTE: This is a secure application. Remember to [logout](#) to protect your privacy.

CURRENT BALANCE

\$42,915.64

HELPFUL LINKS

[How to Pay](#)

[Understanding your Statement](#)


[Money Matters - Current Students](#)

Passport YORK LOGOUT
Logged in as ocarew

MY ONLINE SERVICES ▶

My Student Account

STUDENT'S ADDRESS VIEW MONTHLY STATEMENTS VIEW ALL TRANSACTIONS SELECT STUDENT HELP



York University
Student Account Statement

[Printer Version](#)

Statement Date: 18-Jul-2016

New for Fall/Winter Enrolment: full year course fees will be split between two terms: For more information visit [Understanding Your Monthly Statement](#).

Other Funding Opportunities

○ Internal Awards

- Schulich Dissertation Proposal Defense Prize – \$2000 bonus (*defend by the start of Term 9 on or before May 15*)
- Schulich Conference Travel Funding – up to \$1000 per year
- PhD Leadership Award in Research and Community Building - \$3,000 - *May of each year*
- FGS (Faculty of Graduate Studies)
 - Research Costs Fund (CUPE Unit 1 & 3) up to \$1,600 per degree
 - Thesis Allowance up to \$400 in eligible expenses
 - Tri-Council, Provincial and Other External Scholarships
 - Provincial: **Ontario Graduate Scholarships (OGS)** - up to \$15,000 over three terms - 2024-2025 deadline October 10, 2023
 - Federal:
 - **SSHRC Fellowships** - \$20,000 per year up to 4 years - 2024-2025 *deadline* October 10, 2023
 - **Vanier Canada Graduate Scholarships (VCGS)** - \$50,000 per year, up to three years - *deadline TBD*

Award Applications - We Can Help!

- FGS offer a series of workshops, open to all graduate students, to support research proposal development, and information sessions for Tri-Council, OGS, and other scholarship opportunities.
- Workshops on Writing Winning Proposals for Doctoral Students - 2 identical sessions - [REGISTRATION LINK](#)
 - Session #1: Thursday Sept 14, 2023, 9:30am-11:30am
 - Session #2: Wednesday Sept 20, 2023, 9:30am-11:30am
- Doctoral students may also consult the FGS [Guide for Developing Successful Grant Proposals](#) at any time throughout the academic year, as well as the [Guide for Writing Reference Letters for Scholarship Applications](#).

****Tri-Council Doctoral/OGS application deadline – October 10, 2023****

On Teaching

Students who wish to teach should have:

- Successfully passed their comprehensive exams
- Have written approval from supervisor, and
- Teach no more than 3.00 credit of courses (equivalent to a 0.5 TA or one assignment)
- Students are eligible for Teaching Assistant positions from Year 1. Speak to your Area Faculty PhD Representative to discuss if this is a good option for you.



Schulich Financial Aid,

finaid@schulich.yorku.ca

Doris Mak

dmak@schulich.yorku.ca

SUPPORT FROM UNIVERSITY



ON CAMPUS RESOURCES & LINKS

ON CAMPUS RESOURCES & HELPFUL LINK

- [Accommodation/Housing](#)
- [Campus Security_goSAFE](#)
- [Transportation Services](#)
- [Graduate Health Plan](#)
- [Parking Services](#)
- [Sports & Recreation Programs](#)
- [Student Counselling & Development](#)
- [Faculty of Graduate Studies](#)

Wellness Services

Building Resilience & Learning Skills

FGS Offers a **Certificate in Personal Wellness & Learning Skills**

Outcomes of the program include:

- Learning and wellness skills in academic reading, procrastination, motivation, time management, and stress reduction
- Opportunity to connect with their peers and build social connections with other graduate students
- Becoming familiar with the many supports offered to graduate students at York University

Learn more here:

yorku.ca/gradstudies/students/current-students/grad-wellness-counselling/fgs-certificate-in-personal-wellness-and-learning-skills/

Graduate Wellness Consultations & Counseling

Students can use our **online booking system** to book a wellness consultation for support with:

- Concerns about mental health
- Balancing life as a graduate student
- Personal wellness goal setting
- Transitioning to graduate school
- Difficulty coping with stress, anxiety, self-doubt or isolation
- Staying healthy while progressing through one's degree program
- Exploring options for mental health and wellness services at York University or in the community

yorku.ca/gradstudies/students/current-students/grad-wellness-counselling/

Additional Wellness Resources

Graduate Wellness Resource Hub

- yorku.ca/gradstudies/students/current-students/grad-wellness-counselling/resource-hub/

Receive Assistance with an Academic Accommodation

- accessibility.students.yorku.ca

Additional Counselling Supports available to Graduate Students:

KeepMeSafe

- Free 24/7/365 telephone counselling support for all York students
- guard.me/keepmesafe_student/

Student Counselling Health and Well-being

- Same day counselling appointments weekdays from 9-3pm for all York students
- counselling.students.yorku.ca

Wellness Initiative Fund

FGS supports graduate students in developing or implementing initiatives related to the promotion, awareness or enhancement of mental health and wellbeing for the graduate student community at York.

Successful applicants can receive up to \$1500.

Learn more here:

yorku.ca/gradstudies/students/current-students/grad-wellness-counselling/graduate-student-wellness-initiative-fund/

**Program specific graduate wellness sessions are available upon request

WEBSITE INFORMATION



CLOSING



PhD Program Area

Come to us for:

- Submission of non-enrolment related forms, for Peter's approval.
- Submission of progress reports
- Dialogue about program

FIND US:

3rd floor SSB | Room
N305A

CONTACT US:

Stephanie Allen
sallen@schulich.yorku.ca

Ph.D. Area Faculty Representatives

Come to us for:

- Academic Advising: course work
- Research Assistantships
- Dialogue about supervisor
- Teaching

Find Us:

ACTG, S344 • FINE, N204

MKTG, N304 • OMIS, S337

ORGS, N303 • PLCY, N305

Student Services & International Relations

Come to us for:

- Enrolment and registration
- Liaison with FGS
- Petitions & Appeals
- Funding
- Letter Requests
- Navigating Schulich
- International Student Support

FIND US:

2nd floor SSB | Room W263

CONTACT US:

kaykim@schulich.yorku.ca

5 Things to Remember



01. Register every term

02. Ask questions

03. Apply for grants

04. Seek support

05. Get Involved!