

UNDERGRADUATE STUDENT EXCHANGE PROGRAMME FACTSHEET



NUS BUSINESS SCHOOL

School Address

NUS Business School
15 Kent Ridge Drive
BIZ1-02-07
Singapore 119245

Getting to NUS Business School

<https://bschool.nus.edu.sg/about-us/locate-us/>

Websites

NUS Business School: <https://bschool.nus.edu.sg/>

BBA Website: <https://bba.nus.edu.sg/>

Social Media

Facebook: www.facebook.com/NUSBusinessSchool

Instagram: www.instagram.com/nusbizschool

Office Hours

Monday-Thursday: 0830hrs-1800hrs

Friday: 0830hrs-1730hrs

Closed on Saturday, Sunday and Public Holidays

Student Exchange Team

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For enquiries, you are encouraged
to use your school email account.

APPLICATION INFORMATION

	Semester 1	Semester 2
Term Dates	August - December	January - May
Exchange Nomination Deadline	1 April	15 September
Exchange Application Deadline	15 April	1 October
Application Outcome via Offer Email	Mid-June	End November
Recommended Arrival Date	Last week of July (before Monday)	Early January (before first Monday of January)

Exchange students from Business School's Partner Universities must **be proficient in English language** in order to benefit from their studies at NUS, as the medium of instruction in NUS is English (TOEFL and other English Language Proficiency scores NOT required as long as the nominated exchange students have taken business courses conducted in English at the home university before the Student Exchange Programme)

Application for incoming exchange students are online. Exchange students must submit an application during the application period in the **Online Application Portal** (myapplications.nus.edu.sg).

Please read the **general instructions** (www.nus.edu.sg/registrar/prospective-students/non-graduating/coursework) before proceeding to apply online.

VISA (STUDENT'S PASS)

Exchange students who have been accepted to NUS will receive instructions via the offer email/letter for the Student's Pass application. Students who need a visa to enter Singapore will receive the In-Principle Approval (IPA) letter via email from NUS Registrar's Office and can use the letter as a single-trip entry visa. All other students will be instructed to enter on a tourist visa and then convert it to a Student's Pass during registration.

Please see "Incoming Exchangers \ After Applying \ Step 4: Student's Pass Application" in www.nus.edu.sg/gro/global-programmes/student-exchange/incoming-exchangers for details.

ACADEMIC MATTERS

Academic Calendar

Classes are usually conducted over 13 instructional weeks with a recess week at mid-semester. Examination follows after 1 week of reading week. Please visit www.nus.edu.sg/registrar/calendar for NUS Academic Calendar.

Make-up classes may be scheduled if a class falls on a public holiday. For a list of public holidays in Singapore, please visit www.mom.gov.sg/employment-practices/public-holidays.

Modules

A typical module at NUS is with 4 modular credits (MC). A workload of 4 MC would require 10 hours of work a week, including lectures, tutorials, laboratory sessions, assignments, and independent or group study.

Class Format: Lectures, tutorials, discussion, case study, presentations, projects

Attendance: Required

Class Participation: Part of Grade

Grading: A to F

Course Load: 39 hours per semester (3 hours a week x 13 weeks)

Examinations: Per Instructor

For your semester at NUS, you must read minimum 12 MCs, and is allowed to read up to 20 MCs. You must ensure that you meet the module prerequisites. **Please check with your home university to ensure modules taken at NUS could be mapped back to modules at your home universities.**

More information:

- <https://www.nus.edu.sg/registrar/academic-information-policies/non-graduating/modular-system>
- <https://bba.nus.edu.sg/academic-programmes/module-registration-information/general/>

Note: MNO2706 and ACC3* modules are NOT offered to exchange students.**

FEES AND EXPENSES

Approximate Living Costs

This is a list of estimated expenditure you may likely incur. The amount vary accordingly depending on personal needs and lifestyle.

Estimated Costs (per month)	On-Campus ¹	Off-Campus
Accommodation	S\$480 – S\$850 ²	S\$600 – S\$1,300 ³
Food	S\$250 – S\$500	S\$400 – S\$800
Public Transport	S\$100 – S\$150	S\$200 – S\$300
Personal Expenses	S\$300 – S\$500	S\$300 – S\$500

Notes:

1 - On-campus housing available but NOT guaranteed.

2 - Actual cost depends on type of residence and type of room.

3 - Actual rental depends on whether there is room sharing and whether utilities are included in the rent.

Miscellaneous Student Fees (MSF) / Health Insurance

All full-time students are required to pay the MSF. The MSF includes the compulsory NU Student Insurance scheme which provides all full time students with basic medical and personal accident insurance coverage.

More Information:

- Fees (www.nus.edu.sg/registrar/administrative-policies-procedures/non-graduating/non-graduating-fees)
- Insurance Scheme (nus.edu.sg/uhc/general-health/billing-insurance/insurance-matters#international)

Travel Insurance

All registered NUS students (including Non-Graduating Exchange students) will be covered under a blanket travel insurance (www.nus.edu.sg/finance/students/student-travel.html). This insurance covers students for official NUS trips taken during exchange. It is highly recommended that exchange students purchase personal travel insurance for their own travel.

FACILITIES

1. Student Services Centre

The NUS Office of Student Affairs (nus.edu.sg/osa) supports the NUS student community in all aspects of student life outside-of-the-classroom, including student services (fee payment), housing admission and residential life, student organisations, community engagement, integration and service learning, student support and wellness, as well as disability support. They are located at Yusof Ishak House, Level 1.

2. University Health Centre

The health centre (www.nus.edu.sg/uhc/) on campus is accessible to all students and staff. Besides providing general health support services, there is also a dedicated team at the University Counselling Services.

3. Sports & Recreational Centre

This facility is accessible for all students and staff. More information on the operating hours can be found at uci.nus.edu.sg/suu/facilities-booking/operating-hours-of-sports-facilities/

4. Libraries

The Hon Sui Sen Memorial Library is one of the libraries on campus widely used by students from the business school. To find out the opening hours of the libraries on campus, you may refer to <https://libportal.nus.edu.sg/>.

5. Cafeterias/Restaurants/Canteens

NUS has a number of F&B outlets that are located all around campus. Some may be air-conditioned while others are open spaces. Please visit uci.nus.edu.sg/oca/retail-dining/food-and-beverages/ for the list.

6. Bookshops, etc.

Students can visit NUS Co-op for computer accessories, books, gifts, textbooks and other services. For the various store locations, please refer to nuscoop.nus.edu.sg/about-nus-coop/store-locations/.

ADDITIONAL RESOURCES

Code of Student Conduct

The Code (www.nus.edu.sg/osa/resources/code-of-student-conduct) seeks to foster your individual growth, mutual respect and a sense of community within the University that is conducive to your learning and intellectual development.

Information about Singapore

Singapore is a highly accessible, modern city and is one of the safest and cleanest cities in the world. Being part of the tropics, this sunny island enjoys summer all year round, with some rain forecasted throughout the year. Having a multicultural society makes Singapore a food heaven, as well as a melting pot of cultures and opportunities, attracting talents and corporations from all around the globe.

- Resources for incoming exchange students:
www.nus.edu.sg/gro/global-programmes/student-exchange/incoming-exchangers
- Information about Singapore:
www.visitsingapore.com/en/

