



COLLEGE OF MANAGEMENT, NATIONAL TAIWAN UNIVERSITY EXCHANGE PROGRAM FACT SHEET 2021-2022



GENERAL INFORMATION

MAILING ADDRESS

Office of International Affairs
Room 903, Building I, College of Management,
No. 85, Section 4, Roosevelt Road, National Taiwan
University
Taipei, 106, Taiwan

TELEPHONE

+886 (0)2 3366 1030

FAX

+886 (0)2 3366 5411

WEBSITE

www.management.ntu.edu.tw/en/ia

EXCHANGE AFFAIRS EMAIL

ntucomexchange@ntu.edu.tw

CONTACTS

DIRECTOR

Prof. Audrey HSU
Tel: +886 (0)2 3366 1131
bwlin@ntu.edu.tw

ASSOCIATE DIRECTOR

Ms. Celia YANG
Tel: +886 (0)2 3366 1033
chiayang@ntu.edu.tw

MANAGER

(INBOUND EXCHANGE AFFAIRS)

Ms. Gina WANG
Tel: +886 (0)2 3366 1035
ginawang@ntu.edu.tw

MANAGER

(OUTBOUND EXCHANGE AFFAIRS)

Ms. Cola SUNG
Tel: +886 (0)2 3366 5410
hysung@ntu.edu.tw

MANAGER

(SHORT TERM PROGRAM)

Ms. Linda Lin
Tel: +886 (0)2 3366 1037
mentinglin@ntu.edu.tw



NOMINATION PERIODS

NOMINATION PROCEDURE (FOR PARTNERS)

Via **CoM Online Nomination System**, link will be provided at the start of nomination period. Nomination deadline will also be announced in the email. Each nomination period will last about **30** days. **It would be grateful if you can check with CoM inbound exchange coordinator about the exchange slots before March for Fall semester or Full year nominations or before September for Spring semester nominations.**

Full Year	Fall Semester	Spring Semester
Mid-March–Mid April, 2021	Mid-March–Mid April, 2021	Late September–Late October, 2021

APPLICATION PERIODS

APPLICATION PROCEDURE (FOR STUDENTS)

Via **CoM Online Application System**, a link will be sent through email to your student(s) directly after the completion of the online nomination.

Student(s) may also go to **CoM Online Application** website listed below for the application:

<https://ntucomexchange.ntu.edu.tw/incoming/incoming.student/login>

Full Year 2021-2022	Fall Semester 2021	Spring Semester 2022
Mid- March–Mid April, 2021	Mid- March–Mid April, 2021	October, 2021

SEMESTER CALENDAR

FALL SEMESTER 2021

Suggested Arrival Period	Early September
Exchange Student Orientation	Early September
Semester Period	September – January
Final Examination Period	Mid-January

SPRING SEMESTER 2022

Suggested Arrival Period	Early February
Exchange Student Orientation	Mid-February
Semester Period	February – June
Final Examination Period	Mid-June

More information:

www.management.ntu.edu.tw/ia/IncomingExchange/AcademicInformation/AcademicCalendar



ACADEMIC INFORMATION

ACADEMIC LEVELS OFFERED Undergraduate and Graduate

LANGUAGE OF INSTRUCTION Mandarin Chinese and English

LANGUAGE REQUIREMENT **IELTS 5.5 or TOEFL 80(iBT)**

COURSES

List of courses will be available approximately one month prior to semester start date. Complete course list and relevant information will be provided to exchange students in due course.

**Please note that there is no guarantee on course availability and enrolment of the student's preferred courses.

CREDIT SYSTEM

1 NTU credit = 1 contact hour per week over 18 weeks

1 NTU credit = 2 ECTS (for reference ONLY)

1 NTU credit = 1 credit hour (North American credit system)

At NTU, each course is normally worth 3 credits and meets 3 hours per week over 18 weeks (one semester).

COURSE LOAD

Undergraduate students are required to register for a minimum of **4** NTU credits and no more than **25** NTU credits per semester; Graduate students are required to register for a minimum of **4** NTU credits and no more than **20** NTU credits per semester during their exchange periods at NTU.

Students are also advised to check with their home institutions' requirements on course load while studying abroad.

EXAMINATIONS

The assessment of performance varies: written or take-home exams, progress reports, oral presentations, group reports and essays. Exams are scheduled during the Final Examination Period normally held in January for Fall Semester or June for Spring Semester. Under special circumstances, when students cannot stay until the end of the scheduled examination period, students may inform the instructors at the beginning of the semester and see if an alternative exam can be arranged. The Office of International Affairs will not become involved in matters pertaining to individual instructors' decisions on such arrangements.



GRADING SYSTEM

GRADING SYSTEM (FOR REFERENCE ONLY)

A+ = 4.3	A = 4.0	A- = 3.7
B+ = 3.3	B = 3.0	B- = 2.7
C+ = 2.3	C = 2.0	C- = 1.7
B- / C-		Lowest Passing Grade
W		Withdrawal
F		Fail (insufficient)
X		Fail (insufficient)
NC		No Credit

Graduate Level

B-	Lowest Passing Grade
----	----------------------

Undergraduate Level

C-	Lowest Passing Grade
----	----------------------

TRANSCRIPTS

Grades will be awarded for every course in which a student is enrolled. At the end of the exchange period, one copy of the transcript of grades for each student will be mailed to the International Office of the home institution, as soon as all of the grades are available, approximately 4 weeks following exams.

VISA INFORMATION

Once accepted into the **CoM Exchange Program**, exchange students will receive an official Letter of Acceptance issued by NTU. Exchange students must apply for a valid Visitor or Resident Visa* with the Letter of Acceptance from NTU in their country of residence BEFORE entering Taiwan. More visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

* Not applicable to PRC (Chinese) Passport Holders

PRC (Chinese) Passport Holders must apply for an Exit and Entry Permit (入出境許可證) BEFORE entering Taiwan, more visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

www.management.ntu.edu.tw/ia/IncomingExchange/Pre-ArrivalInformation/visa

INSURANCE

Exchange students must show proof of accident/health insurance valid for the entire exchange period along with their applications. Exchange students are advised to purchase insurance in their home countries.



ACCOMMODATION

NTU Student Residences

Starting from Fall 2020, our dorm capacity decreased significantly due to COVID19; therefore, we can't guarantee housing for all students. Please take this information into consideration when applying our exchange program.

Exchange students who are interested in staying at NTU Student Residences may apply. The price is between TWD 5,100-7,800 per month.

Room Type	Fee (Subject to Change)	Description
Single Room	TWD 7,800 per month	Private bathroom
Double Room	TWD 5,100 per month	Private bathroom shared with two residents

www.management.ntu.edu.tw/ia/IncomingExchange/Pre-ArrivalInformation/accommodation

Off-Campus Accommodation

Exchange students who choose for off-campus accommodations are responsible for finding their own housing.

ESTIMATED LIVING EXPENSES

Items	1 Semester / 5 Months
Accommodation (NTU Student Residence)	TWD 25,500 - 39,000
Textbooks / Stationery	TWD 6,000
Mandatory Campus Internet Access Fee	TWD 400
Food	TWD 60,000
Public Transportation	TWD 10,000
Recreation/ Entertainment / Miscellaneous	TWD 30,000
Total Estimated Costs	TWD 130,900 - 143,400

*USD1 = TWD 29.41 ; €1 = TWD 36.28 (February 2018)

- ◆ Accommodation rate is based on Single Room rate at NTU Prince House Student Residence.
- ◆ All students are required to pay the mandatory Campus Internet Access Fee every semester.
- ◆ Estimated food cost only applies to meals provided by on-campus cafeterias.

CHINESE LANGUAGE COURSE (For non-native Chinese speakers ONLY)

All exchange students are eligible to apply for a FREE Chinese language course during their exchange period at College of Management, National Taiwan University.



ORIENTATION

The Exchange Student Orientation is **MANDATORY** for all exchange students. This session provides exchange students with an opportunity to meet with other fellow exchange students, to familiarize themselves with the NTU campus and with NTU's academic and administrative policies. Other general information on studying and living in Taiwan will also be provided at the orientation. The Orientation is normally held one week before the semester starts.

STUDENT SERVICES

Exchange students have full access to on-campus resources, including athletic facilities, computing services, library, restaurants, international student support, and student clubs/organizations.

BUDDY PROGRAM

The Buddy Program is a student volunteer program designed to provide support to new international exchange students and to promote intercultural understanding. It is coordinated and supported by the Office of International Affairs in College of Management. Each exchange student will be assigned to a CoM Buddy who will give cultural guidance, information about life in Taiwan and at NTU, and other assistance if needed.