

FUNDING- JOURNAL SUBMISSION FEES

OVERVIEW:

- Funding to cover journal submission fees is not intended to be an award based on merit. These funds are generally available to faculty who are unable to cover costs related to the journal submission process
- Funds are granted to eligible faculty for the fiscal year starting May to April of the following year
- Unused funds **CANNOT** be carried over to the next year

ELIGIBILITY CRITERIA:

1. **ALL internal** research funds from Schulich have been exhausted.

Note: The holding of external funds (e.g., NSERC, SSHRC, PER) does not prohibit one from being awarded journal submission funds

All eligible requests, based on these criteria, will be met, subject to availability of funds.

FUNDING- JOURNAL SUBMISSION FEES REQUEST FORM

PLEASE READ THE APPLICABLE POLICY AND PROCEDURES
RELATING TO THE GRANT BEFORE COMPLETING THIS REQUEST FORM

APPLICANT'S NAME	PRINTSURNAME	PRINT FIRST NAME
	AREA GROUP	SIGNATURE X
	NAME OF JOURNAL	
	TITLE OF PAPER	
	STATUS OF PAPER	
	TOTAL \$ REQUESTED	
	\$	

**SUBMIT REQUEST FORM TO RESEARCH OFFICER, FARHANA ISLAM
S337H FOR REVIEW**

PLEASE NOTE: Claims for reimbursement of expenses must be submitted within 6 months

RESEARCH OFFICER'S COMMENTS/REVIEW	
RESEARCH OFFICER'S SIGNATURE X	DAY / MONTH / YEAR
ASSOCIATE DEAN RESEARCH APPROVAL Yes <input type="checkbox"/> No <input type="checkbox"/>	
AMOUNT OF \$ APPROVED BY THE ASSOCIATE DEAN RESEARCH \$	
ASSOCIATE DEAN RESEARCH SIGNATURE X	DAY / MONTH / YEAR